



It is the mission of Vera House, Inc. to prevent, respond to and partner to end domestic and sexual violence and other forms of abuse.

BOARD DEVELOPMENT COMMITTEE MINUTES

Virtual Meeting

January 4, 2024 5:30pm – 6:30pm

Present:

Dawn Penson, Chair Development Committee

Ebony Pengel, President BOD

Daquetta Jones, VH CEO

Nelisha Barron

Sapna Kollali

Monica Coles

Kamesha Graves

Sandra Russell

Emilija Postolovska

Motion to start Board Development Committee meeting at 5:31pm by Dawn Penson

Minutes: by Dawn Penson, Board Development Chair

The meeting was called to order at 5:31 by Dawn Penson.

1. Onboarding 2024 Board of Directors

- **Board Development Committee onboarded Ms. Coles, Ms. Graves, and Ms. Russell with an hour Zoom orientation. Although Ms. Postolovska is not a Board of Director, the committee agreed to include her in orientation since there were conflicts scheduling her interview over the holidays.**

2. Orientation Topics

The new Directors were given a list of ten (10) documents for their review in early December. The committee went over the majority of sent policies and answered questions. Topics covered were:

- **Conflict of Interest Policy**
- **Confidentiality Policy**
- **Board Roles and Responsibilities**
- **Legal Responsibilities**
- **Committees and Descriptions**
- **Attendance Policy**
- **Email Policy**
- **Demonstration accessing Board Portal**
- **Next Chapter Celebration**

Meeting adjourned at 6:36pm by Ms. Penson.

The next BDC Meeting will take place on February 6, 2024