

EXECUTIVE LEADERSHIP UPDATE
10/17/23



AGENCY UPDATES

Chief Executive Office Update:

- Daquetta Jones started on Monday, Sept 18
- Departmental Presentations Sept 20-23 and additional presentations scheduled in the coming weeks. An opportunity for departments to meet with ELT and learn about their programs and team members
- Made contact or contact attempts with funders/partners - continuing intro outreach
- ELT Grant Discovery October 3rd and 5th
- Toured Main and North Shelters with COO and Maintenance Manager

Board of Directors:

- Two new board members voted onto board on Sept 19
- Board roles and responsibilities training facilitated by Sheena Solomon, ED, Gifford Foundation
- Board will be hosting a Meet and Greet Vera House CEO on Friday, October 27 at 6pm – 8pm at Vera House. Invitation went out last

WHAT IS NEW WITH CLINICAL TEAM?

Metric	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
# of separate individuals served	235	214	200	67	219	189	167	180	151			
# sessions completed	512	490	570	171	552	365	447	519	419			
% safety planning	100%	100%	100%	100%	100%	100%	100%	100%	100%			
# of no shows	x	x	73	5	74	59	53	61	60			

Mission Moment:

- Client reported that for the first time in her life (38 yo) she does not feel shame for what happened to her and understands that it was the fault of the people who harmed and failed to protect her.
- Client who has really struggled with attendance has attended the last 4 scheduled sessions. This was supported by Therapists encouragement and boundary setting.

WHAT'S NEW AT THE SHELTER?

Metric	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
# of Clients Housed	29	33	28	26	32	31	32	29	37			
# clients denied	11	14	9	20	8	4	7	6	2			
AVG LOS				60	75	83	82	81	63			

Main:

- 3 new ovens being purchased
- Looking to hire 3 new staff members
- Trying to keep everyone healthy

North Shelter:

- Painting
- Hiring staff person
- List of items needed presented to STATE

WHAT'S NEW WITH ADVOCACY?

Metric	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
# Clients served	375	406	489	450	531	467	474	666	548			
# days between crisis call and assigned advocate		44	2	0	0	0	1	10	14			
# of referrals into Advocacy	95	87	41	78	142	126	191	138	80			

WHAT'S NEW WITH HUMAN RESOURCES?

STAFFING UPDATE

- Offers/New Hires/Onboarding:
 - Staff Accountant
 - Advocate (full-time)
 - Advocate (part-time)
- Internal Moves/Changes:
 - Case Manager (from Advocacy)
 - North Shelter Manager (from Main Shelter)

WORKING ON

- Document Cloud database in ADP for electronic file collection
- General Ledger Interface (GLI) implementation kickoff
- Agency Orientation Training
 - Moved to hybrid model
 - Dates: 10/20, 10/21, 10/28
- Backlog of background checks volunteers, & interns

WHAT'S NEW IN FINANCE:

Staffing

- Senior Accountant role filled September 12th
- 3 Remaining open positions:
 - Staff Accountant (AP/AR)
 - Senior Grant Accountant (Billing, etc.)
 - Grants and Contracts Administrator (Compliance)
- Staff Accountant candidates interviewed Sept 27th
 - Offer has been extended and accepted

County Contracts

- OCFS Contracts: 3 awaiting final approval for execution (Contracts Manager to advise when final review/approval is complete)
- DSS Billings: August complete, September to be completed by October 13th

WHAT'S NEW IN DEVELOPMENT

Social Media (FB) has been accessed! FB Post for DV Awareness month went live Monday Oct 2

- ❑ October DV Awareness fundraiser in full swing - constant contact email to be used week of 10/5 to connect with pipeline of donors. Carrie and Luz are meeting/speaking with local businesses, schools, supporters for sponsorships.
- ❑ Westcott Cultural Fair, Sunday October 1, was a success and the soft launch of sales for DV Awareness pins/bracelets.
- ❑ NBC has been moved to Saturday, January 13th, 2024. Hosted by Gilded Club.
- ❑ Development is looking for a fulltime development/marketing assistant/coordinator

